

Air Portal

Crane Operator User Guide



 air portal

Air Portal – sign up



Air Portal is an easy to use online application process for Crane operators.

<https://app.airportal.aero/>

Create a new crane operator account

This page is for **crane operators** to sign up. If your organisation already has a Crane Operator account with Air Portal please request your administrator to invite you to join. You will receive an email with an invitation to join.

Your name

Organisation name

Re-enter your name if you are an individual

Telephone number

Email

Password

Re-enter password to confirm it

By ticking the box below you agree to our [terms of use](#) and our [privacy notice](#).

Confirm acceptance of terms of use and privacy notice

Sign up

Use the Sign Up button to create a new account for Crane Operators.

You will receive an email verification request to finalise your account set up.

Air Portal - application



Crane Operation near Blackpool airport

Applications should be submitted at least 14 working days prior to the requested operation date. Once submitted, you must amend the application if any of the details change.

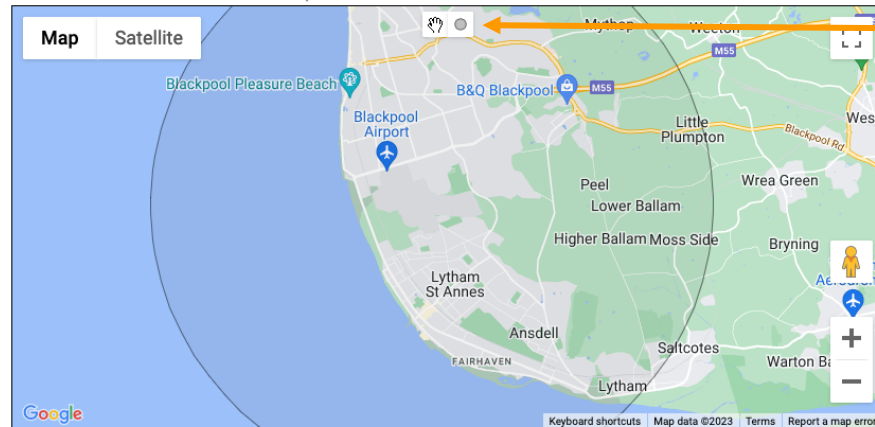
Name of application

Type of tall equipment and nature of task

Start date

End date (if different from start)

Select the circle to draw the maximum crane operation area.



Map tools

Remove shape
Toggle 6km circle
Reset view

Coordinates

None

Maximum operating height agl (ft)

Can crane be lowered?

Site contact name and number

Subject to terms of use at app.airportal.aero/terms

Delete this form

Save progress

Submit form

This form was created on 15 Oct 2023 by Tom Smith.

To make a Crane Application, simply select the orange New application button and select relevant Airport.

Input your Crane operation details.

Draw your crane location on the map, using the circle tool.

Input the contact number for the crane operator, this should be a direct contact number.

Delete, save or submit your Application.

Air Portal - general



Guidance Notes:

- You can view the status of your application within Air Portal, as well receiving email updates.
- You can send a message to the Airport on the message tab within the Application.
- You can amend, withdraw or duplicate your Application. Please amend your Application, if any of the details change and resubmit your Application for further assessment.
- You can Invite another user from within your organisation to join your Air Portal account, enabling you both to see all crane applications. This is available in the Account section.
- Please remain contactable on the contact number provided with Air Portal.

For any queries regarding Air Portal

Email: info@airportal.aero